

# **Workforce Partnership of Greater Rhode Island**

## **Board of Directors Meeting Minutes**

**January 12, 2010**

**Present:** Allen Durand, Andrew Tyska, Betty Pleacher, Carmen Ferguson, Bob Cooper, Courtney Murphy, Cynthia Farrell, Diane Cook, Dorothy Mattiello, Joseph DiPina, Joseph DeSantis, Joseph Oakes, Jr., Kathleen Grygiel, James White, Patricia Talin, Paul Harden, Paul Ouellette, Peter Koch, Philip Stone, Ray Pingitore, Raymond Filippone, Robin Smith, Steve Kitchin, Sue Chomka, Susan O'Donnell, Vanessa Cooley, and Victoria Gallard-Garrick

**Staff and guests:** Christine Grieco, Shirley Winslow, Gail DuPont, Brian Gambardella, Sharon Geoffrey, Jo Anne Thibedeau and Thomas J. Fay

**Absent:** Alexis Devine, Darrell Waldron, Evaristo Amaral, Fred Ricci, Johan Uvin, Michael Cassidy, Nancy Roderick, Scott Seaback, Steve Wilson, and Wendy Kagan

**With a quorum present, Chair Steve Kitchin called the meeting to order at 8:10 A.M. Mr. Kitchin introduced the new members of the board: Carmen Ferguson, Sue Chomka, James White and Kathleen Grygiel. Mr. Kitchin asked everyone to review the minutes from the previous meeting of November 10, 2009.**

**Mr. Cooper posed a question to Mr. Fay, (legal staff) in reference to the open meeting law “if there was one negative vote should the individual be named”? If they vote negatively, Mr. Fay said yes, “it is necessary to document the individual’s name”. There will be an amendment made to the minutes of November 10, 2009 showing the name of the individual.**

**VOTE: Ray Pingitore motion to accept the amended minutes. Seconded by Ray Filippone. The motion passed unanimously.**

#### **Chairman’s Report:**

**Mr. Kitchin reported he attended the Rhodes to Independence summit which showed the public sector knew about the One Stop programs, but the non profits were not well informed. Congress wants all citizens to take part in building the labor force supply.**

**The NAWB conference will be attend by Mr. Kitchin, Mr. Ouellette, Ms. Grieco and Mr. Harden.**

**Update on the Youth council, only 4 board members agreed to read the proposals along with 25 other people.**

#### **Executive Director’s report:**

**Ms. Grieco refers toWIA-09 Memorandum of Financial Agreement between Workforce Partnership of Greater Rhode Island and the Rhode Island Department of Labor and Training. This budget was**

approved over the summer by Steve Kitchen and Sandra Powell. WPGRI has been utilizing this budget since September. At this meeting Ms. Grieco is asking for a vote to approve.

**VOTE:** Bob Cooper motioned to accept the financial agreement WIA-09-2009-2010. Peter Koch seconded the motion. The motion passed unanimously.

At this time Chair Kitchen recused himself and passed the meeting over to the Vice Chair, Mr. Ouellette.

My Turn, Year 2, the current contract will end on January 31, 2010. We are asking for a vote to fund My Turn Year 2 for \$161,369.00 for an 8 month time frame – February 1, 2010 to September 30, 2010.

**VOTE:** Ms. Cooley made a motion to approve the funding, seconded by Mr. Ouellette. Motion carried unanimously.

Mr. Kitchen resumed responsibility for the meeting.

Ms. Grieco presented the OJT Contract Development Policy. The two local WIBs have worked together on this policy. A vote at the last Executive Committee meeting was approved. We are looking for a vote to approve the policy.

**VOTE:** Ms. Talin recommended approval of the OJT policy, Mr.

**Ouellette seconds the motion. The motion was carried unanimously.**

**Ms. Grieco presented the WPGRI WIA PY09 Plan Modification #1. This Modification #1 to the One-Year Workforce Investment Act (WIA) Plan for the Workforce Partnership of Greater Rhode Island (WPGRI) has been prepared in accordance with instructions provided by the Rhode Island State Workforce Investment Office (SWIO). There was a public hearing on January 11, 2010 and there were no changes to the draft. The draft now becomes a final document. We are looking for a vote on the final plan.**

**VOTE: Mr. Cooper recommends WPGRI WIA PY09 Plan Modifications #1 be approved as a final plan. Ms. Farrell seconded the motion. Motion carried unanimously.**

**Again this year the WIA Customer Satisfactory Survey PY08 results show the One-Stop centers were doing an excellent job.**

**USDOL SUMMER Youth Report had very high ratings as well.**

#### **Committee Reports:**

**Board Development: Mr. Ouellette plans on scheduling an orientation meeting at the end of the month for all the new board members.**

**A letter has been sent to the governor's office for a replacement for**

**Johan Uvin.**

**There was request to order the documentary titled “2 Million Minutes”, this is the second of the series.**

**Strategic Development:**

**Mr. Harden spoke about the CVS call centers’ partnership and our customized training program. We hope to be working with them before June, 2010. It is important for the board to know CVS will be paying 50% of the training.**

**Youth Council:**

**Ms. Farrell reports the RFP resulted in 46 proposals which equaled 6.48 million dollars. After the proposals are read and ranked, our Youth Program manager will conduct negotiations with the vendor regarding the number of youth they can serve with the dollar amounts available to them.**

**Quality Assurance:**

**No report.**

**Finance Committee:**

**Joseph DiPina is the new chair of the Finance Committee. Mr. DiPina reported the KLR financial statements for PY07 are in compliance. The audit for PY08 is still in the process.**

**Ms Lepizzera will be placing an RFP in PROJO for an auditor, as our**

**current contract with KLR ends on 6/30/2010.**

**Brian Gambardella is working on a full budget report.**

**Guest Speakers:**

**Mr. Ouellette introduced our guest speakers.**

**Peter Koch of Koch Eye. Mr. Koch gave a detailed presentation on the operation and history of the Koch Eye organization.**

**Sue O'Donnell of the Viking Hotel. Ms. O'Donnell gave a power presentation on the background and history of the Viking Hotel.**

**Mr. Kitchin thanked Ms. O'Donnell and Mr. Koch for their presentations. Mr. Stone of US Chamber of Commerce will be the guest speaker at next month's meeting.**

**Old Business: There is no old business to come before the board.**

**New Business: GRI will be getting 2 new staff members. One will be working with Ms. DuPont on the ITA program. The second position will be working with the Youth program. John O'Hare gave his approval for 2 more corporate employees. There will be a total of 4 new employees.**

**VOTE: Mr. Ouellette made the motion to adjourn the meeting at 9:40 A.M. Mr. DiPina seconded the motion. The motion passed unanimously.**

**The next meeting of the Board of Directors is scheduled for February 9, 2010.**

**Respectfully submitted**

**Shirley Winslow**